How to register a Swedish company as producer in the EEE- & battery registry

If you have any questions that are not answered in this guide, please don’t hesitate to contact us at the Swedish Environmental Protection Agency.

Customer service: +46 (0) 10 698 10 00
E-mail: eefraga@naturvardsverket.se
Go to http://eeb.naturvardsverket.se
To register a new company either select
- “Registrera ditt företag här” (register your company here) or
- “Ny användare, klicka här!” (new user, click here)

You will be transferred to the registration form.

In case you are already registered, enter your user identity in the grey box. Your username is your corporate identity number (10 digits without a hyphen). Your password was automatically sent by email after your registration was confirmed.

If you have forgotten your password you can get a new by clicking the yellow box ”Glömt ditt lösenord, klicka här” (forgotten your password, click here). You then need to enter your organisationsnummer (corporate identity number). A new password will be sent to the contact person registered.
Choose registration type

For producer located in Sweden select “Svensk producent”, Swedish producer.

On the next page, check the relevant box/-es. “EE-produkter” (EEE) and/or Batterier (batteries).
Enter company information

Företagsuppgifter (corporate details)
Mandatory information:

• Namn (Company name)

• Organisationsnummer (Corporate identity number)
  (10 digits without hyphen. For example 5566778899.)

• VAT-nummer (VAT-number)
  All companies that are registered for tax gets a VAT-number from the Swedish Tax Agency. It is normally written with SE before the Swedish organizational number ending with 01. For example SE556677889901
Enter company information

Postadress/Box (postal address): (mandatory)

Postnummer (postal /zip code): (mandatory)

Postort (city): (mandatory)

Hemsida (webpage): (not mandatory)
Start with http://
Enter company information

**Fakturaadress (invoice address):** (mandatory)
If the company has the same invoice address as the regular address then you click in the box in front of "Som ovan" (= "as mentioned above"). If the company has a special address for invoices please enter this information.

**Referensnummer (reference number)**
(not mandatory)
If the company has a special reference number that shall be written on invoices from the Swedish EPA then write it here.

**E-post för faktura (e-mail address form invoice)**
(not mandatory)
As present, it is not possible for the EPA to invoices via e-mail, but for future purposes you may enter it here.
**Enter company information**

**Kontaktperson (contact person):** (mandatory)
The contact person should be someone that can answer questions about the company registration and reports.

**Förnamn (first name)** (mandatory)

**Efternamn (surname)** (mandatory)

**Telefonnummer (telephone number)** (mandatory)

**Mobilnummer (cellphone number)** (not mandatory)

**E-post (email)** (mandatory)

**E-post reservkonto 1, 2 (backup email):** (not mandatory)
It could be a good idea to use a general email e.g. info@company.se

The Swedish EPA use email to inform all producers in the register about reports or updates in the register.
**Produktkategorier EE (product categories EE)**
If you are an EEE-producer you must specify the categories of your electrical and electronic equipment (see picture on the right). You will find a translation of the categories on the next page.

**Hushållsprodukt (household product)**
A household product is one that is typically used in households and may emerge as household waste when discarded. Thus, it is the design, function and normal usage that determines whether it counts as a household product or not. Whether it is used professionally or not is irrelevant. For instance, a personal computer counts as a household product even if it is used in an office.

**Övrig produkt (other product)**
Electrical and electronic products that are professional and not household products are called *Other products*.

**Varumärken (brands)**
Register the brands of EEE.

*See a description of each category on the next page.*
Produktkategorier EE (product categories EE)

1. Stora hushållsapparater (large household appliances)
2. Små hushållsapparater (small household appliances)
3. IT-, telekommunikations- och kontorsutrustning (IT- and telecommunication equipment)
4. Hemutrustning (consumer equipment (TV-, audio- and video equipment))
5. Belysningsutrustning (förutom gasurladdningslampor) (lighting equipment (except gas discharge lamps))
5.1. Gasurladdningslampor (gas discharge lamps)
6. Elektriska och elektroniska verktyg (electric and electronic tools)
7. Leksaker samt fritids- och sportutrustning (toys, leisure and sport equipment)
8. Medicinsk utrustning (medical devices)
9. Övervaknings- och kontrollutrustning (monitoring and control instruments)
10. Automater (automatic dispensers)
**Insamlingssystem EE (collection system WEEE)**

As an EEE-producer, you must take part in a collection scheme to collect waste of the products sold. The waste collection requirements depend on whether you sell *Household equipment “Konsumentelutrustning”* or *Professional equipment “Professionell utrustning”*.

- El-Kretsen - A Swedish collection system (www.el-kretsen.se)
- EÅF - A Swedish collection system (www.recipo.com)
- Individuellt system (individual system)
**Produktkategorier Batteri (product category batteries)**

If you are a battery producer you must specify what type of batteries the company sells in Sweden and what brands (see picture on the right).

- Bärbara batterier (portable batteries) – any battery, button cell, battery pack that is sealed, and can be hand carried and is neither an industrial battery nor an automotive battery.
- Industribatterier (industrial batteries) – any battery designed for exclusively industrial or professional uses or used in any type of electric vehicle.
- Bilbatterier (automotive batteries) – any battery used for automotive starter, lighting or ignition power.

**Varumärke (brand name)**

Enter the brands of the batteries you are selling this box.
Enter company information

Insamlingssystem Batteri (collection system for batteries)

As a battery producer, you must take part in a collection system for the collection of the batteries you sell.

The regulation above does not include small producers “Liten producent”, who are those that in calendar year, generate less than:

- 1 kg of mercury batteries
- 2 kg of cadmium batteries
- 250 kg of lead acid batteries (each weighing more than 3 kg)
- 100 kg of lead acid batteries (which each weighs less than 3 kg)
- 50 kg of other batteries

Small producers are still required to register at the Swedish EPA and annually report data.
Insamlingssystem Batteri (collection system batteries)

- Liten producent (small producer)
- El-Kretsen AB - A joint collection system in Sweden (www.el-kretsen.se)
- BlyBatteriRetur AB - A joint collection system for lead batteries in Sweden (www.blybatteriretur.se)
- Individuellt system (individual system)
- Other system (Write the name of the scheme in the box “Övriga upplysningar”)
- EÅF - A joint collection system in Sweden (www.recipo.com)
- SBR/Bilretur – A collection scheme for end of life vehicles (http://bilretur.se)
“Övriga upplysningar” means Other information. Enter any additional information in this box.

Click the button “Skicka” (Send) at the bottom of the page once you have registered all details. The password will be sent to you by email as soon as your registration has been checked by the EPA.